

## COMMUNITY HIGH SCHOOL DISTRICT #94 326 JOLIET STREET WEST CHICAGO, IL 60185

## **DO NOT RELEASE Student Directory Information / Photographs**

As required by law, School Districts may release Directory Information & Student Photographs/Images to the general public upon request. The school must provide this information unless the parents request in writing that it not be disclosed. Students may occasionally appear in photographs and videos taken by school or district staff members, other students, or other authorized officials. The school/district may use these images in various publications, including the school newspaper, district newsletter/website or any other district publications.

	(Student Name-Please Print)	(Student ID#)
•	(Parent Name – Please Print)	
	(Parent Signature)	(Date)

This form MUST be returned to the Registrar no later than September 10<sup>th</sup> of each year.

In signing this form I understand that no information will be released with regards to the above student for Directory Information. Directory Information includes:

Student Name, Address, Gender, Grade level, Birth date and place, Parents names and addresses. Digital images of a student participating in school and or school sponsored activities

\*Parents are advised that they cannot select specific items to be included or withheld. No information will be released for the following:

- 1. Academic Awards, athletic awards, honor roll, honors, school newsletter, local newspapers, graduation listings or yearbooks.
- 2. School sponsored activities, organizations or athletics
- 3. Period of attendance in school
- 4. College, Scholarship or any other Institution requesting student directory information, including vendors for class rings, cap and gowns and announcements. You will have to contact those companies directly.
- 5. Photographs for yearbooks, newspapers, athletic events, newsletters, or sponsored activities